



Kit Ordering Guidelines for February 2023 to January 2024

SPONSORING MILITARY BRANCH:

ARMY

Army replenishment funds for kits are provided by the sponsoring military branch for the sustainability of the Club. As funds are limited, Anchored4Life follows these guidelines.

- All kit orders are placed on our website, www.anchored4life.com.
- Each trained location will be allotted a total of fifty (50) kits that may be ordered through October 31, 2023.
- If a trained location has not placed an order by October 31, 2023, any remaining funds will be shared among the group on a first-come, first-served basis starting November 1, 2023. All Army locations will be notified by email of this opportunity.
- Replenishment materials are at no cost to the location.
- Orders are placed by trained locations in need of materials to support youth experiencing change at their location.
- Locations must provide a written rationale of need before the order can be fulfilled, in addition to clicking a radio button.
- When kits are received by the location, the contents must be reviewed for missing or damaged items within sixty (60) days of receipt by sending an email to orders@anchored4life.com with a full description of the issue.
- Trained locations' website accounts will be capped at their total allotment to prevent them from ordering over their limit.
- Locations are requested to place **one** order for their total allotment.
- If additional replenishment kits are in demand, please contact your assigned POC Learning Consultant by email expressing your need for additional materials.
- We are working diligently with the sponsoring military branch to increase funding for additional kits for your location. If we are able to get additional funding, we'll be sure to let you know.