



## Tier 2 Location Planning Sheet

This planning sheet can be used during your location's time with your assigned A4L Learning Consultant.

Location Name: \_\_\_\_\_

### Positions

Admin POC

Two (2) Advisers

16-20 Team Leaders

Leadership Committee

Plan to keep all positions filled:

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\_\_\_\_\_

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## Features Structure Options

Meetings

Plan Updates

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Tours

Plan Updates

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REALTALK

Plan Updates

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A4L Kits

Plan Updates

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## Tier 2 A4L Location Planning Sheet (continued)

Quotes

Plan Updates

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Service Projects (2)

Plan Updates

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Support (Adviser Support and Showcase)

Plan Updates

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### Meetings Structure Options

Large Group Meetings (All Team Leaders)

Plan Updates

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## Tier 2 A4L Location Planning Sheet (continued)

Leadership Committee Meetings

Plan Updates

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### Additional Structure Options

Adviser Support

Plan Updates

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Monthly Activity Report (submitted by the Secretary)

Plan Updates

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**Monthly Activity Reports are due on the last of each month.**

**Plan for timely submission to A4L each month.**