



A4L Leadership Committee Positions

President

- Understands and adheres to goals to support youth going through change.
- Presides at meetings and oversees all activities.
- Ensures short- and long-range objectives are established, met, and/or adjusted accordingly.
- Ensures A4L is represented at events at the location.
- Addresses concerns and handles issues as they arise.
- Ensures all feature guidelines are being implemented as required.
- Provides feedback for ongoing improvement and sustainability of A4L.
- Develops and presents orientations to new Team Leaders.

Vice President

- Presides at meetings in the absence of the president.
- Coordinates and plans core feature implementation with the President, the Leadership Committee, and Team Leaders.
- Ensures strong leadership succession by identifying and recruiting new Team Leaders.
- Provides mentorship to Team Leaders.
- Develops a Tour route, trains the Team Leaders, and coordinates all new youth lunches.

Secretary – Record Keeper

- Informs Team Leaders of important events and deadlines.
- Reviews activity with Advisers and submit Monthly Activity Report.
- Maintains a roster of the Leadership Committee and Team Leaders with contact information.
- Ensures Code of Conduct has been submitted by Team Leaders within one (1) week after orientation.
- Develops, reviews, and signs-off on service project hours.

Publicity Officer – Markets A4L to the School and the Community

- Creates and executes publicity plans for Anchored4Life (e.g., social media, press releases, media alerts, etc.)
- Collaborates with Team Leaders to execute A4L events.
- Recruits and encourages participation in A4L activities.
- Creates and maintains a social media presence. If unable to create, collaborate closely with the social media expert at the location.

A4L Liaison – Makes Connections

- Makes and maintains connections with youth/school/community.
- Shares available resources.
- Develops surveys and gathers feedback to sustain A4L.
- Maintains ongoing collaboration with the location's administration/teachers/board to ensure a seamless process for new students and/or students needing additional support.